Federation of Cherry Oak School, Victoria School & Victoria College

Based at: Both Cherry Oak and Victoria Schools.

Casual Teaching Assistants - Level 2
(To start ASAP)
Casual hours as required (some fixed term contracts may be available)
Term time only

JOB DESCRIPTION

Job Title: Teaching Assistant Level 2 (casual)
Grade: GR2

1.0 JOB PURPOSE:

1.1 To provide additional level 2 teaching assistant support in the classroom during the short-term absence of classroom support staff, dependant on the needs of the school.

2.0 DUTIES AND RESPONSIBILITIES:

2.1 Support the activities of individuals or groups of children. Participate in the education of children, including contributing to their health and well-being

2.2 Support children with special needs:
- Sensory and/or physical impairment
- Cognition or learning difficulties
- Behavioural, emotional and social development needs
- Communication and interaction difficulties

2.3 Dealing with the personal care needs of children where appropriate in line with the guidance of the local authority

2.4 Provide support for learning activities by:
- Supporting the teacher in the planning and evaluation of learning activities
- Supporting the delivery of learning activities
- Support in organising effective learning environments and maintaining appropriate records
- Support literacy and numeracy activities in the classroom
- Support the maintenance of pupil safety and security

2.5 Contribute to the management of pupil behaviour by:
- Promoting school policies with regard to pupil behaviour
- Supporting the implementation of strategies to manage pupil behaviour
- Provide support to colleagues

2.6 Develop own effectiveness in a support role

2.7 Support the use of information and communication technology in the classroom
2.8 Individuals have a responsibility for promoting and safeguarding the welfare of children and young people he/she is responsible for or comes into contact with.

2.9 To ensure their tasks are carried out with due regard to Health and Safety

2.10 To participate in appropriate professional development including adhering to the principle of performance management.

2.11 To promote the agreed vision and aims of the school

2.12 To set an example of personal integrity and professionalism

2.13 Any other duties as commensurate within the grade and nature of the post in order to ensure the smooth running of the school